

Please note the Weekly Writer only comes out every two weeks in the summer. All of our group programs are virtual for the summer.

THINGS TO DO...

Virtual Workshop: Improving Resumés and CVs

June 2 | 12 p.m. - 1 p.m.

Applying for an on-campus or off-campus job? Need help getting started or updating your resume or CV? Join us for advice and support. [More info on Workshops...](#)

Virtual Writers' Rooms

June 15 | 5 p.m. - 7 p.m.

Writers' Rooms are dedicated times and places for graduate writers to work on their academic writing projects (e.g., scholarly articles, dissertations, etc.) [More information on grad writing events...](#)

Writing Consultations

Monday-Friday until Aug 6 | 10 a.m. - 7 p.m.

Our tutors are standing by for face-to-face and remote, virtual consultations. You can choose an online (live chat), tutoring (asynchronous email), or a face-to-face appointment. [More information on our consultation options...](#)

Virtual English Conversation Groups

Monday-Thursday

If you are a Purdue University student or scholar whose first language is not English, the Writing Lab's conversation groups are a terrific way to improve your fluency and expand your vocabulary. [More info on English Conversation Groups...](#)

- **Monday** 11 a.m. - 12 p.m.
- **Tuesday** 12 p.m. - 1 p.m.
- **Wednesday** 2:30 p.m. - 3:30 p.m.
- **Thursday** 11 a.m. - 12 p.m.

SIGN UP HERE

[Workshops](#)

Find out more about all of the programs we offer below:
[Grad Writing Events](#)

[English Conversation Groups](#)

SPOTLIGHT ON...



Designing Résumés and CVs

Employers will usually take, at most, only thirty-five seconds to look at this one-page representation of yourself before deciding whether to keep or discard it. To ensure that you will make it past that initial screening, you should design your résumé in such a way that employers can read the document easily and process information quickly. One way to do this is to conform to the conventional format of a résumé, since employers know how resumes work and where to locate certain information. In addition, you should keep certain design principles in mind that will increase your chances of getting your résumé into the "keep" pile. Designing your résumé can be a challenge and requires you to take a closer look at how readers read. Here are some tips to help you make your résumé a winning experience. [Read more...](#)



Please share and encourage Purdue staff, faculty, and students to [subscribe](#) to this newsletter.

Instructors, want us to teach your students about the lab? You can request a [remote lab tour](#).