

To: J. Kilborn
 From: B. Saxton, Instructional Assistant
 Date: August 4, 1981
 Subject: Summer Report for Writing Lab

STATISTICAL SUMMARY OF WRITING LAB USE

Table 1. Total number of students using the Writing Lab during the 1981 Summer Session

1. No. of students attending the lab for tutorial appointments:	65
2. No. of students using the lab's drop-in service:	96
3. No. of students using self-instruction modules:	11
4. No. of students using lab resources (handouts, etc.):	45
5. No. of instructors using lab resources:	2
6. No. of students writing in the lab and using reference materials:	6
	225
TOTAL	225

Table 2. No. of appointments for regularly scheduled tutorial sessions

<u>No. of appts. per student</u>	<u>No. of students</u>	<u>Total no. of sessions</u>
1	25	25
2	14	28
3	5	15
4	8	32
5	5	25
6	3	18
7	1	7
9	2	18
11	1	11
14	1	14
		193
	TOTAL NO. OF SESSIONS	193

To: Judy Kilborn
 From: Bill Saxton, Instructional Assistant
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 Subject: Summer Report for Writing Lab (page 2)

Table 3. No. of drop-in sessions attended by students

<u>No. of sessions per student</u>	<u>No. of students</u>	<u>Total no. of sessions</u>
1	54	54
2	25	50
3	6	18
4	5	20
5	3	15
6	1	6
8	1	8
13	1	13
TOTAL NO. OF SESSIONS		184

Table 4. No. of self-instruction modules used

<u>No. of modules</u>	<u>No. of students</u>	<u>No. of uses of modules</u>
1	6	6
2	3	6
3	1	3
4	1	4
TOTAL NO. OF USES OF MODULES		19

Table 5. No. of requests by students for handouts and other instructional materials

<u>No. of requests</u>	<u>No. of students</u>	<u>Totals</u>
1	43	43
2	2	4
TOTAL NO. OF REQUESTS		47

To: **Judy Kilborn**
 From: **Bill Saxton, Instructional Assistant**
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Table 8. Description by course and services of students using the Writing Lab

COURSE NO.	A. COMPOSITION COURSES						TOTALS
	A*	B*	C*	D*	E*	F*	
001	1	1	1				3
003	3	1		2			6
101	10	10	3	4	1	1	29
102	6	3	1	2			12
420	19	41		9		3	72
B. OTHERS							
1) Undergraduates							
a. Self-help	3	1	1	3			8
b. For other courses	8	13	1	5	1	1	29
c. LSAT prep.				1			1
d. GMAT prep.				1			1
e. Resumes, letters of appl.	1	8		3			12
2) Grad. Students							
a. Self-help	6	7	3	4		1	21
b. Engl. Prof. Examination	8	10	1	8			27
3) Staff							
		1		3			4
TOTALS	65	96	11	45	2	6	225

*A- Tutorials
 *B- Drop-ins
 *C- Self-Instr.
 *D- Handouts/Students
 *E- Handouts/Instructors
 *F- Writing/ Studying