



Please note: Only students, staff, and faculty affiliated with Purdue's West Lafayette campus are eligible to sign up for our consultation services or group programs.

## THINGS TO DO...

### Writing Consultations

**Monday-Friday until May 6** | 9 a.m. - 9 p.m.

Our consultants are standing by for face-to-face and remote, virtual consultations. You can choose an online (live chat), tutoring (asynchronous email), or a face-to-face appointment. There are a limited number of appointments available after 6 pm. Check our [online scheduler](#) for more information. [More information on our consultation options...](#)

### Virtual Graduate Writers' Room

**Jan 24** | 10 a.m. - 12 p.m.

Writers' Rooms are dedicated times for graduate writers to work on their academic writing projects (e.g., scholarly articles, dissertations, etc.). Writers should plan to spend most of the two-hour block in independent writing; however, Writing Lab tutors will be available for very brief, limited consultations if concerns arise during the writing time.

### Workshop: Improving Resumés

**Feb 9** | 11 a.m. - 12 p.m.

Applying for an on-campus or off-campus job? Need help getting started or updating your resume? Join us for advice and support.

### English Conversation Groups

**Starting Jan 31, Monday-Friday**

If you are a Purdue University student or scholar whose first language is not English, the Writing Lab's conversation groups are a terrific way to improve your fluency and expand your vocabulary. [More info on English Conversation Groups...](#)

- **Virtual Monday** 10:30 a.m. - 11:30 a.m.
- **Tuesday** 3:30 p.m. - 4:30 p.m.
- **Wednesday** 5:00 p.m. - 6:00 p.m.
- **Thursday** 10:30 a.m. - 11:30 a.m.
- **Friday** 2:30 p.m. - 3:30 p.m.

[SIGN UP HERE](#)

## SPOTLIGHT ON...



### How to Use the Writing Lab

If you've never used the Writing Lab before, here's how to get started:

1. **Make an appointment.**
  - o Choose Your Preferred Appointment Type:
    - Face-to-Face: in-person meeting
    - Online: log in for a live chat
    - eTutoring: upload a document for review
    - Group Programs: sign up on the group programs schedule
  - o Choose a writing consultant.
    - All consultants are equally trained, but if you still prefer a graduate or undergraduate consultant you can use filters at the top of our online schedule.
  - o Choose a time.
    - We suggest hour-long sessions if you're unsure of how much time you might need, use half hour sessions for quick questions. Remember, you can return for another visit.
2. **Be Prepared for Your Appointment**
  - o Bring a PUID for check-in
  - o Bring your document and any instructor instructions or comments
  - o Bring a computer charger
  - o Arrive a few minutes early
3. **Get the Most out of Your Appointment**
  - o Expect consultations to focus on your document as a whole. Come with questions and expect feedback.
  - o In face-to-face appointments, communicate your priorities at the beginning. Share what has worked in the past. If you don't understand the consultant, ask them to explain their thoughts.
  - o In online (live chat) appointments, open with your writing concerns. Take advantage of the chat features like drawing, transcripts, and highlighting.
  - o In eTutoring (upload a doc for review) appointments, be sure all your concerns are stated clearly in your appointment form. Understand that your consultant will be limited to the time window you selected.

Follow Us!



Questions? Email us at [writing.lab@purdue.edu](mailto:writing.lab@purdue.edu).

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